

CERTIFICATION STANDARDS & CORE PLUS DEVELOPMENT GUIDE
CONTRACTING LEVEL2

Type of Assignment	Representative Activities
1 - Operational Contracting	● Contracting functions in support of post, camp or stations
2 - Res & Dev	● Contracting functions in support of research and development
3 - Sys Acq	● Contracting functions in support of systems acquisition to include all ACAT programs
4 - Logistics and Sustainment	● Contracting functions performed by the Defense Logistics Agency or by other offices to sustain weapon systems
5 - Construction/ A&E	● Contracting functions in support of construction and/or architect and engineering services
6 - Contingency/ Combat Ops	● Contracting functions performed in a contingency or combat environment
7 - Contract Admin Office	● Contracting function is primarily focused on contract administration
8 - Contract Cost/Price Analyst	● Contracting function is primarily focused on advanced cost/price analysis
9 - Small Bus Specialist	● Contracting function is primarily focused on advising small businesses or on strategies for maximizing use of small businesses
10 - Other	● Contracting functions that perform a variety of assignments or are at a headquarters, secretariat, or OSD

Core Certification Standards (Required for DAWIA certification.)

Acquisition Training	● <u>ACQ 101</u> Fundamentals of Systems Acquisition Management
Functional Training	<ul style="list-style-type: none"> ● <u>CON 200</u> Business Decisions for Contracting ● <u>CON 216</u> Legal Considerations in Contracting ● <u>CON 270</u> Intermediate Cost and Price Analysis (R) ● <u>CON 280</u> Source Selection and Acquisition of Service Contracts (R) ● <u>CON 290</u> Contract Administration and Negotiation Techniques in a Supply Environment (R) ● <u>CLC 051</u> Managing Government Property in the Possession of Contractors ● <u>CLC 056</u> Analyzing Contract Costs ● <u>CLC 057</u> Performance Based Payments and Value of Cash Flow ● <u>HBS 428</u> Negotiating ● For more detailed information see USD(AT&L) Memo of 25 Mar 2011 (https://myclass.dau.mil/bbcswebdav/xid-633616_4)
Education	<ul style="list-style-type: none"> ● At least 24 semester hours in accounting, law, business, finance, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management ● Baccalaureate degree (Any Field of Study)

Experience	● 2 years of contracting experience.
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- 2 years of contracting experience.

Unique Position Training Standards

Level II Contracting personnel assigned to support a MDAP/MAIS program

- [ACQ 201A](#) Intermediate Systems Acquisition, Part A
- [ACQ 201B](#) Intermediate Systems Acquisition, Part B (**R**)

[illegible]

<u>CLC 112</u> Contractors Accompanying the Force	✓	✓	✓	✓	✓	✓	✓			✓
<u>CLC 114</u> Contingency Contracting Officer Refresher						✓				
<u>CLC 120</u> Utilities Privatization Contract Administration							✓			
<u>CLC 125</u> Berry Amendment	✓		✓	✓	✓	✓	✓			✓
<u>CLM 013</u> Work-Breakdown Structure			✓				✓	✓		
<u>CLM 031</u> Improved Statement of Work	✓	✓	✓	✓	✓	✓				
<u>CLM 032</u> Evolutionary Acquisition			✓				✓			
<u>CLM 038</u> Corrosion Prevention and Control Overview	✓	✓	✓	✓	✓	✓	✓			✓
<u>CLM 040</u> Proper Financial Accounting Treatments for Military Equipment	✓	✓	✓	✓	✓	✓	✓	✓		✓
<u>CLM 200</u> Item-Unique Identification	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
<u>CON 232</u> Overhead Management of Defense Contracts (R)		✓	✓				✓	✓		
<u>CON 234</u> Joint Contingency Contracting (R)						✓				
<u>CON 235</u> Advanced Contract Pricing (R)			✓	✓				✓		✓
<u>CON 250</u> Fundamentals of Cost Accounting Standards—Part I (R)		✓	✓				✓	✓		
<u>CON 251</u> Fundamentals of Cost Accounting Standards—Part II (R)		✓	✓				✓	✓		
<u>CON 260A</u> The Small Business Program, Part A									✓	
<u>CON 260B</u> The Small Business Program, Part B (R)									✓	
<u>GRT 201</u> Grants and Agreements Management (R)		✓					✓			
<u>HBS 433</u> Presentation Skills	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
<u>HBS 440</u> Team Leadership	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
<u>HBS 441</u> Team Management	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Education										
● Graduate studies in business administration or procurement										
Experience										
● Two (2) additional of contracting experience										

Notes:

1 The Core Certification Standards section lists the training, education, and experience REQUIRED for certification at this level.

2 "(R)" following a course title indicates the course is delivered as resident based instruction.

5 When preparing your IDP, you and your supervisor should consider the training, education, and experience listed in the Core Plus Development Guide at this and the lower level(s) if not already completed.

12 See 10 U.S.C. 1724 (provides for limited exceptions).

14 Workforce members assigned to the position(s) identified in the Unique Position Training Standards section should meet the training standard(s) identified within 6 months of assignment.